



# InterPARES 3 Project

International Research on Permanent Authentic Records in Electronic Systems

TEAM Canada

## And I've got the Scars to Prove It: Lessons Learned from the 'Front Lines'

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ACA 2010 Annual Conference

June 10, 2010



InterPARES Project

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# INTRODUCE SELF



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# Timing *is* Everything

- Budget
  - Internal Ability
  - External Influences
- ❖ Hint: Lay groundwork now



# Support

- Internal Advocate
  - Strong, cross functional team
  - IT understanding, involvement
  - Identify and engage stakeholders
- ❖ Hint: Start lining up 'friends'



# Training

- Understand legal responsibilities
- IT needs to understand archives
- Archives needs to understand IT
- Vendor needs to understand archives
- Develop and model standard forms of behavior

❖ Hint: you are doing it now!



# Common Language

- IT, Archives speak distinct languages
- Need baseline understanding
  - Scope and Vision document

❖ Hint: see InterPARES Terminology Database



# Proof of Concept

- Can it be done?
  - Should it be done?
  - What tools work?
  - How do they work in our environment?
- ❖ Hint: Take one function at a time



# Phased Iterations

- Intellectual control *first*
  - Start small
  - Plan, Do, Check Act
  - Build on successes
  - Find champions
- ❖ Hint: Start small, plan big





# Metadata ‘Standards?’

- Many different options
  - Must understand purpose
  - Long-term preservation requires more
- ❖ Hint: see InterPARES Chain of Preservation Model



# Non-Standardized Environments

- What is 'really' in use?
  - Does IT set the mandate? Is it followed?
  - What level of complexity should be supported?
- ❖ Hint: Determine end result, then look at tools



# Unpredictable Growth Rates

- Little knowledge of current size
  - Or, How fast they will grow
- ❖ Hint: Must be flexible



# Limited Internal Expertise

- Field is still growing
  - Knowledge lagging, but increasing
  - Consultants abound, but...
- ❖ Hint: Carefully question, determine 'expertise'



# Understanding the Burden

- Work within existing operations
  - Additional mandates difficult
  - Need to test affect on systems
  - Cost of maintenance  $>$  cost of development
- ❖ Hint: Don't 'add' to the burden



# Questions?

[www.interpares.org](http://www.interpares.org)



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