

Workshop #1 Summary

When: February 11-16, 2002

Where: Crowne Plaza Hotel Georgia, Vancouver, B.C., Canada

Attendees: Brad Abbott, Filip Boudrez, Margaret Campbell, Martine Cardin, Su-Shing Chen, Yau Min Chong, Michele Cloonan, Barbara Craig, Henry Daniel, Luciana Duranti, Terry Eastwood, Phil Eppard, Sharon Farb, Tahra Fung, Anne Gilliland-Swetland, Kevin Glick, Monica Greenan, Maria Guercio, Yvette Hackett, Ken Hannigan, Graeme Hirst, Holger Hoos, Margaret Hutchison, Glen Isaac, Agnes Jonker, Wayne Kelly, Susan Kennard, Rick Kopak, Ian Lancashire, Brent Lee, Michael Longton, Warren Lowe, Rich Lysakowski, Heather MacNeil, Paul Marsden, Jean-Pascal Morghese, Sandy Orr, Geoffrey Rockwell, Andrew Rodger, John Roeder, Shelby Sanett, Jim Suderman, Lynne Tibbit, Kate Theimer, Ken Thibodeau, James Turner, Bill Underwood, Bruce Walton, George Wootton.

Observers: Tom Anderson, Carolyn Casenas, Glenn Dingwall, Alan Doyle, Peggy Heger, Andrea Lam, Karen Langley, Megan Lindenbach, Susan McGoey, Jennifer Mehan, Linda Nobrega, Anthea Seles, Arilea Sill (Research Assistants, The University of British Columbia)

Workshop Objectives:

1. Review of goals and achievements of InterPARES 1
2. Establish goals of InterPARES 2
3. Outline the organizational structure of InterPARES 2
4. Define the roles and responsibilities of the various domain task forces, focus task forces and working groups in InterPARES 2
5. Develop a calendar of research activities, outcomes and project dissemination for InterPARES 2

Summary:

Domains I through IV of InterPARES 1 reviewed what had been achieved by the project. An intellectual framework was created in InterPARES 1 to allow for the development of model policies, strategies and standards in relation to electronic records. Also discussed was the state of completion of the InterPARES 1 Glossary, and the potential methods of dissemination (both published and online) of InterPARES 1 research findings.

The remainder of the workshop focused on InterPARES 2. The environment in which electronic records are created would continue to be examined, but InterPARES 2's focus would also expand beyond its predecessor's focus to include artistic and scientific activities. Researchers identified issues requiring further examination including the need to define terms not addressed in InterPARES 1, the development of criteria that would aid the establishment of context in relation to an artist's work, the impact of intellectual property rights on preservation, and defining the role and responsibilities of record creators or stakeholders to ensure the existence of adequate procedural controls for the

long-term preservation of records. Emphasis was placed on developing a common terminology to ensure consistent use and understanding of terms used within the project. The group also agreed that InterPARES 2 would employ case studies, modeling, and prototyping in its research activities.

The research structure and the role of each domain were also discussed including the types of research methods to be employed, the manner in which the research would be divided among the various domains, and how research in InterPARES 2 could build upon the achievements of its predecessor. The purpose and composition of the Policy, Description and Terminology Cross-domains were also discussed.

Researchers also spent time discussing the parameters of case studies, specifically, who would be involved, how diverse approaches would be within specific fields, and how research methodologies would be determined.

In addition, possible outcomes of the project such as the development of metadata schemas, guidelines for records creation, entity-activity models were also discussed. Deadlines were also assigned to ensure the timely completion of project products such as reports and case study analyses.

The Domain and Focus Task Forces developed action plans up to the midway point of June 2004 and outlined criteria by which the case studies would be proposed for InterPARES 2. Domain 1 focused on refining and modifying research questions. Domain 2 focused on the scope of its activities, the concepts of authenticity, accuracy and reliability, and possible research methods to be employed. Domain 3 focused on the best workflow and processes needed to achieve its objectives.

Lastly, a schedule of activities for InterPARES 2 outlining specific dates and deliverables up to September 2002 was provided at the close of the workshop.

Next Workshop:

Workshop #2, Maryland, U.S.A. (June 20-22, 2002)