

Society of California Archivists

30th Annual General Meeting



April 26-28, 2001
Santa Rosa, California



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Cover: Northwestern Pacific Railroad Depot, Santa Rosa, California. The Bancroft Library.

The railroad reached Santa Rosa in 1870, and the town became a center for shipment of agricultural crops all over the country. Today, Railroad Square is the center of Santa Rosa's historic district.

Welcome



Legend tells us Santa Rosa was named for an Indian girl baptized by Padre Juan Amoros on the feast day of St. Rose of Lima. Photo ca. 1920s. Courtesy The Bancroft Library.

A hearty welcome to Santa Rosa, the site of the 30th Annual General Meeting of the Society of California Archivists! As a professional archival organization, we have been providing opportunities to our membership for education and networking for thirty years. While this does not signify as a silver or golden anniversary, it is a milestone. This anniversary also coincides with our cultural entry into the 21st century, a signpost of significance. Last summer, as the program committee and I began to brainstorm about the meeting and possible sessions, I began to think that this year's annual meeting offered an opportunity to consider archival fundamentals - such as acquisition, archival description, collection development, preservation and reference - through the lens of the exciting changes our profession has experienced during the last decade. During the last ten years we have seen the rapid growth of online access to our collections and the entrusting to our care of electronic records and "born digital" information.

Our keynote speaker, Anne Gilliland-Swetland, Professor at the UCLA School of Education and Information Studies, will set the tone for the meeting in her address, "Enduring Paradigm, New Opportunities: The Value of the Archival Perspective in the Digital Environment." I hope that as you attend the sessions you will reflect upon the strong values of our archival profession and the enduring functions we perform to preserve the past and make it accessible for the future. Our core archival values continue to serve as we face the challenges of an evolving digital environment, and our traditional functions remain unchanged as we incorporate the care and feeding of electronic records into our daily tasks.

Our 30th Annual General Meeting will be held at the Flamingo Hotel. Our headquarters hotel offers many amenities including a resort spa, a full-service health club and well-appointed guest rooms. The hotel is well situated and has convenient access to downtown Santa Rosa's historic shopping area Pioneer Square, state highway 101 - the Redwood Highway - and several local roads that will lead you to the wine country of Napa and Sonoma County, redwood forests, and Northern California's coast. On behalf of the Program and Local Arrangements Committees, I welcome you to our annual meeting set in the Gateway to the Redwood Empire and the Wine Country!

Robin L. Chandler
Program Committee Chair

Santa Rosa: Gateway to the Redwood Empire and Wine Country

In *A Companion to California*, James D. Hart described Santa Rosa as the seat of Sonoma County and as a major market, merchandising, and processing center for the ranches, farms, and vineyards of Sonoma Valley. In the 1960s and 70s Santa Rosa began its steady growth as a residential suburb for the San Francisco Bay Area. Today, Sonoma County hosts a booming telecommunications industry and a growing tourist trade coinciding with their agricultural forebears. According to Hart, one of Santa Rosa's most famous landmarks is the house and gardens of the experimental horticulturist, Luther Burbank. The small town atmosphere of Santa Rosa was featured in Alfred Hitchcock's 1943 film *Shadow of a Doubt*. Fond of the area, Hitchcock returned in 1963 to film *The Birds* at the Sonoma Coastal village of Bodega Bay.

Natives of the city include Robert Ripley, journalist and cartoonist, born in Santa Rosa in 1918, who created the newspaper feature "Believe it or Not" setting forth "unusual and tantalizing facts." Jack London made his home nearby in the Valley of Moon, where he built his tragically doomed home "Wolf House" in the vineyards of Glen Ellen and wrote some of his greatest work including *The Sea Wolf*. More recently Santa Rosa became known as the home of the beloved creator of "Peanuts," Charles Schultz.

GENERAL INFORMATION



2777 4th Street
Santa Rosa, CA 95405
(707) 545-8530
Reservations: (800) 848-8300
<http://www.flamingoresort.com/>
info@flamingoresort.com

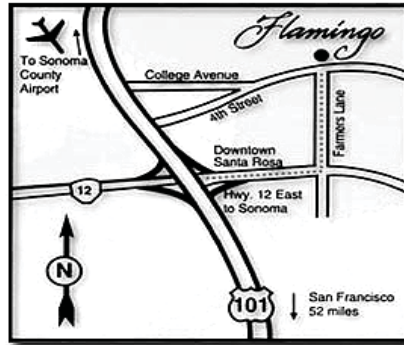
Make your reservations before March 26 to receive the SCA rate of \$99 (single/double).

FACILITIES

170 rooms (all non-smoking), full conference facilities, restaurant, lounge with entertainment, hair salon, nail salon, travel agency, fully equipped health center with spa services, heated Olympic-size pool, over 100 specialty shops within walking distance of the hotel, 125 Sonoma County wineries just a short drive away

DIRECTIONS

The Flamingo Resort Hotel is conveniently located just one hour north of San Francisco's Golden Gate Bridge.



From San Francisco drive along Highway 101 north and exit to Highway 12 toward Sonoma, turn left at Farmers Lane and follow it straight to the Flamingo at the corner of Fourth and Farmer's Lane.

From Eureka and points north drive Highway 101 south to Santa Rosa and exit to Highway 12 toward Sonoma, turn left at Farmers Lane and follow it straight to the Flamingo at the corner of Fourth and Farmer's Lane.

From Sacramento take Highway 80 south to Highway 12 to Sonoma. Stay on Highway 12 through Sonoma to Santa Rosa, where you will find the Flamingo at the intersection of Farmer's Lane and Highway 12.

Airport shuttle service is available.

AIRPORTride.com serves Oakland International and San Francisco International (\$35 r/t). (<http://Airportride.com>, (707)-523-0301). Airport Express serves San Francisco International only (\$33 r/t). (<http://www.airportexpressinc.com>, (800) 327-2024).

The Sonoma County Airport is served by some airlines. Fares tend to be high, however. Check with the airport or your carrier. Sonoma County Airport. 2200 Airport Blvd., Santa Rosa, CA 95403. (707) 524-7240.

Complimentary parking is available on the hotel grounds.

REGISTRATION

The registration table will be located in the hotel lobby:

Thursday, April 26	1:00-6:00 p.m.
Friday, April 27	8:00 a.m.-5:00 p.m.
Saturday, April 28	8:00 a.m.-12:00 noon

Registration for the full meeting is:

\$85	SCA members
\$100	non-members
\$55	students

One-day registration is:

\$50	SCA members
\$60	non-members
\$30	students

**BRING THE PROGRAM WITH YOU
TO THE CONFERENCE!**



Courtesy Sonoma State Library

Thursday, April 26

10 a.m.-5 p.m.

Pre-conference Workshop One

Preserving Your Historical Records: An Archival Holdings Maintenance Workshop

Instructor: Blythe Lee, *Preservation Field Services Officer, AMIGOS*

This workshop will cover the basics of proper care and storage of archives and manuscript collections, including an overview of the causes of deterioration; selection of folders, boxes, and other housing materials; processing of archives; providing storage for oversized materials, maps, and photographs; proper handling and exhibition practices; basic paper repair techniques; and the development of holdings maintenance policies, guidelines and practices.

9 a.m.-5 p.m.

Pre-conference Workshop Two

Exploring XML: eXtensible Mark-Up Language

Instructor: Richard Marciano, *UC San Diego Super Computing Center programmer and a participant in the NHPRC funded project entitled "Methodologies for Preservation and Access to Electronic Records."*

Geared towards the needs of archivists, this introductory workshop will provide an overview of available XML tools currently used to create documents and retrieve data on the web, discuss XML's use in data management, and explore new applications of XML including collection based persistent digital archives and topic maps. Participants are also encouraged to bring their thoughts for discussions about archival issues where online tools could help resolve archival challenges.

Thursday, April 26

9 a.m.-12 p.m.

SCA Board Meeting

1-6 p.m.

Registration

Meeting registration will be in the hotel lobby.

1-4 p.m.

SCA Leadership Meeting

Current SCA officers will meet with newly elected board members and appointed committee chairs.

1-5 p.m.

Repository Open Houses

Several archives in the area will be open for tours this afternoon. There are many interesting collections within a short drive of the hotel, so plan to visit your colleagues and enjoy the variety of archives, museums and local history collections in Sonoma County. For the latest information and directions to the institutions, please see the special flyer in the registration packet.

4-6 p.m.

SCA Outreach and Organization Task Force

Please contact Dorothy Mackay-Collins, Task Force Chair, for information, (510) 685-1230.

Thursday, April 26

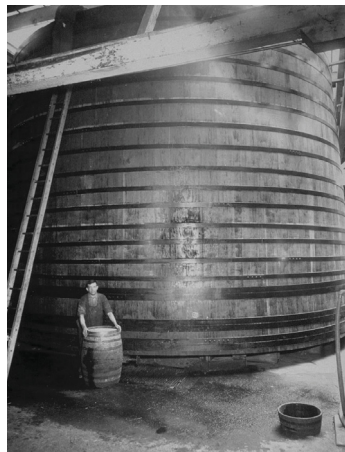
6-8 p.m.

Opening Reception

Please join us for a twilight reception at the Flamingo Resort Hotel. Meet your friends and enjoy light refreshments near the pool, sample wines from some of the local vineyards, or take a break and view the documentary *Ishi the Last Yahi*. Tickets will be available tonight and throughout the conference for purchase for the fabulous prizes in the Annual Educational Endowment Fund Drawing. All proceeds go to support SCA's educational programs. Following the reception, you may want to dine at Santa Rosa's Pioneer Square, an easy ten-minute walk or brief drive. See the SCA registration desk or Local Arrangements Committee for suggestions.

7-8 p.m. Video Documentary: *Ishi the Last Yahi*, by Jed Riffe, Documentary Filmmaker

Shown in conjunction with Saturday's Plenary Panel. Come see the dramatic story of Ishi's survival of genocide and his transition from aboriginal America into the twentieth century. Ishi adapted without losing his sense of self and in the process taught those around him the true meaning of humanity.



"World's largest oak tank"
ca. 1898. The Bancroft Library.

Friday, April 27

8 a.m.-5 p.m.

Registration

8 a.m.-5 p.m.

Vendor Exhibits

Be sure to visit our vendors and see the latest in archival products and services!

8-9 a.m.

Affinity Group Meetings

Meet with others who share your particular archival interests and/or responsibilities, i.e., archivists for religious collections, government records, local history collections, corporate records, college and university special collections, etc. Whether it's for breakfast in the hotel restaurant, or for coffee, there are plenty of places within the hotel for archivists to gather. Check the sign-up sheet at the SCA registration desk for your group!

9-10 a.m.

Keynote Address

Enduring Paradigm, New Opportunities: The Value of the Archival Perspective in the Digital Environment

Anne Gilliland-Swetland, *Professor, UCLA School of Education and Information Studies.*

10-10:30 a.m.

Break

Stop by the exhibits and check out the vendors. Don't forget to get your tickets for the great prizes to be given away in the annual Education Endowment Fund Drawing.

Friday, April 27

10:30 a.m.-12:00 p.m.

Session 1

You Become the Memento Mori: Donor Relations in the "Sea of Keepsakes"

Lucinda Glenn Rand, *Graduate Theological Union Archives, Chair*
Susan Sherwood, *Labor Archives and Research Center*
Kim Klausner, *Gay, Lesbian, Bisexual & Transgender Archives*
Susan Searcy, *Nevada State Library and Archives*

Have you ever thought of yourself as a "memento mori"? The title of Muriel Spark's 1959 novel uses the old English word "mori" meaning sea, lake, pond, marsh. The Latin meaning of the phrase "memento mori" is "remembrance of death." Donor relations can sometimes feel like one is wading through a marshy pond of historical materials, intangible emotions, and sticky expectations. This panel will offer participants the opportunity to have a free-flowing discussion about the intricacies of donor relations ranging from the legal to the personal aspects of negotiation and donation. Come with questions and stories.

10:30 a.m.-12:00 p.m.

Session 2

Managing & Preserving Electronic Records

Jean Deken, *Stanford Linear Accelerator Center, Chair*
Dr. Kenneth Thibodeau, *Director, Electronic Records Program, NARA*
Kalpana Shankar, *UCLA*
Shelby Sanett, *UCLA*
Richard Marciano, *UC San Diego Super Computing Center*

Creation and preservation of authentic records in the electronic environment is a formidable challenge that is being approached by archivists across the globe in a variety of ways. Speakers in this session will discuss the methods people are using to study records creation and use, and the applicability and need for this type of study in the electronic records arena. The specific efforts

Friday, April 27

currently being undertaken by the UC San Diego Supercomputing Center and the US National Archives and Records Administration to develop data management for electronic records collections will be discussed, as well as the efforts of the InterPARES, an international study of effective methods for saving valuable records created in computers.

12-1:30 p.m.

Lunch

Speaker: Nancy Zimmelman, *WAI Administrator & Archivist, California State Archives*

"An Update on NFACE, Regional Collaboration and Cooperation and the Western Archives Institute"

In the year since the National Forum on Archival Continuing Education (NFACE), there have been substantial efforts nationwide to begin to implement the NFACE action agenda and foster regional collaboration and cooperation for archival continuing education. The speaker, the Society's NFACE representative and Administrator of the Western Archives Institute will provide an update concerning NFACE and its goals and will share news about the role being taken by the Society of California Archivists, through the Western Archives Institute, to help to meet regional continuing education needs and form links for future regional collaboration and cooperation.



Friday, April 27

1:30-3 p.m.

Session 3

Establishing Archives and Creating Collections: Three Examples from Sonoma County

Mike Griffith, *9th US District Court Archives, Chair*
Melissa McGann, *Charles M. Schulz Museum & Research Center*
LisaMarie Strawter, *Sonoma State University Special Collections*
Lucy Kortum, *Petaluma Historical Museum and Library*

This session will examine the challenges of establishing new archives and of creating collections from the perspective of three different institutions from Sonoma County. From each panelist, we will hear their strategy for creating and organizing a documentary record for their institution. Speakers will address the establishment of an archival program within a museum setting, the creation of a collection documenting women artists and the establishment of an oral history program. The session also highlights the richness of archival resources from the wine country region.

1:30-3 p.m.

Session 4

EAD Authoring Tools for a Small Planet

Genie Guerard, *UCLA Special Collections, Chair and comment*
David Gartrell, *UC Santa Barbara Special Collections*
Michael Conkin, *UC Berkeley Library*
Guenter Waibel, *Berkeley Art Museum/Pacific Film Archive*
Steven Mandeville-Gamble, *Stanford University Special Collections*

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For those who want to start encoding your finding aids but don't know where to start, this session will provide insight into available tools and the means to evaluate the approach suitable for your repository. Speakers will discuss and compare tools available for EAD production for archives and museum collections including word processing macros and databases as well as the EAD cookbook approach developed by Michael Fox at the Minnesota Historical Society. In commentary, the Chair will provide a management perspective on how to evaluate the approach best for you and the professional resources available for consultation.

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Friday, April 27

3-3:30 p.m.

Break

Stop by the exhibits and check out the vendors. Don't forget to get your tickets for the great prizes to be given away in the annual Education Endowment Fund Drawing.

3:30-4:30 p.m.

SCA Business Meeting

This is our annual business meeting where you will hear about SCA's activities during the past year as well as our plans for future activities. We will also introduce our newly elected Board Members and hear reports from Committees. Laren Metzger from the California State Archives will provide an update on the State Historic Records Survey.

4:30-5:30 p.m.

Presentation and Discussion of the SCA Task Force on Outreach and Organization Report

The Task Force was charged "to take stock of what the society needs are at this point and what possible organizational changes might be considered to achieve the goals the Task Force has identified as necessary and desirable" for our growing organization. The Task Force has met over the past year and surveyed the membership as part of their work. Come join in a discussion on their findings and recommendations.

5:30-8:30 p.m.

Gourmet Night - Dinner On Your Own

Enjoy the fine cuisine of the Napa Valley. See the list of restaurants for suggestions.

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8:30-10 p.m.

Dessert Social

Relax with friends and colleagues over dessert and coffee while listening to a presentation by our own Sue Hodson about a California literary figure who resided in nearby Glen Ellen. Sue's talk is entitled "The Thousand Strong Arms of His Mind: the Jack London Papers at the Huntington Library."

You will also have a chance to win some fabulous prizes at the Annual Educational Endowment Fund Drawing. All proceeds go to support SCA's educational programs. The drawing will continue at the Saturday luncheon.



*Jack and Charmian London.
The Bancroft Library.*

Saturday, April 28



*Santa Rosa Courthouse.
Courtesy Bancroft Library.*

8 a.m.-12 p.m.

Registration

8 a.m.- 4 p.m.

Vendor Exhibits

Be sure to visit our vendors and see the latest in archival products and services!

8-9 a.m.

Committee Meetings

Committees and special taskforces will meet this morning. If you would like to become involved in the work of SCA, stop by the committee of your choice and join the discussion! Committees include:

- Awards
- Development and Fundraising
- Education
- Government Affairs
- Local Arrangements
- Publications
- Membership
- Nominating
- Outreach and Publicity

Saturday, April 28

9-10:30 a.m.

Session 5

Moving Mountains, Moving Water: Documenting Engineering in California

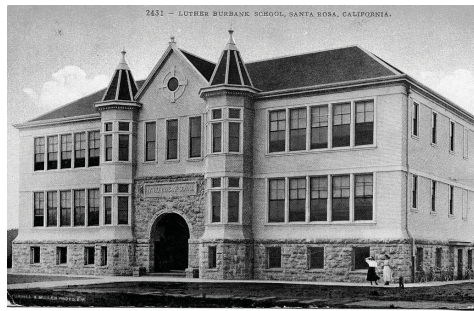
Randal Brandt, *Water Resource Center Archives, Chair*

Dan Lewis, *The Huntington Library*

Andrew Johnston, *Caltrans District 4*

Linda Jordan, *The Bancroft Library*

Most people cannot imagine life without the many contributions of engineers to the public's health, safety and standard of living. Civil engineering's contributions to daily life including transportation, clean water and power generation are magnificent in scope and functionality. This session features a curator, a historian and a processing archivist who will provide their unique perspectives on the collection development, historical uses, access to and processing of special formats related to engineering and technical records in California. Special focus will be given to the collecting of civil engineering records, the Historic American Engineering Record (HAER) in California, and Michael O'Shaughnessy and the building of San Francisco.



*Luther Burbank School, Santa Rosa.
Courtesy Sonoma State Library.*

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"The City of Roses"
Courtesy Sonoma State Library.

9-10:30 a.m.

Session 6

Think Globally, Act Locally: Documenting California Business and Industry in the 21st Century

Julie Reiz, *Jet Propulsion Laboratory, Chair*
Roberto Landazuri, *Dolby Laboratories*
Abner Nolan, *Gap Inc.*
Randal Luckow, *Dreamworks, SKG*

This session will examine how three major California corporations that have significant international connections have established and managed archival and records management programs. Presentations will include the importance of the archives to preserving a collegial information sharing culture in a technology research company, a discussion of a database developed to manage archival records throughout a company, and establishing a "born digital" archival program for a motion-picture film company.

10:30-11 a.m.

Break

Stop by the exhibits and check out the vendors. Don't forget to get your tickets for the great prizes to be given away in the annual Education Endowment Fund Drawing.

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11 a.m.-12:30 p.m.

Session 7

Reference Practices Discussion Group

Jennifer Schaffner, *UCLA Clark Library*

This session will test the utility of a discussion-group format for archivists who do reference in all types and sizes of repositories. Facilitated by an archivist who manages reference activities at her repository, discussion will range freely over issues of reference services in an evolving environment where some tools are both on paper and online. Topics include effective reference interviews, security practices in the reading room, the impact of online finding aids and digitization projects, improving referrals to our colleague's collections, the impact of email reference and non-traditional users, outreach for collections with and without online finding aids, and managing the difficult patron. If this session is deemed useful, participants can consider continuing discussions online as an organized Listserv, developing an affinity group, etc. This format has been used effectively in the Rare Books and Manuscripts Division of the American Library Association.

11 a.m.-12:30 p.m.

Session 8

State Perspectives on Digital Imaging Projects

Waverly Lowell, *Environmental Design Archives, Chair and comment*
Ira Bray, *LSTA Program Officer*

Joan Berman, *Humboldt State University*

Brad Bauer, *Thousand Oaks Public Library*

The California Library Services and Technology Act (LSTA) program cannot possibly fund all digitization efforts in the state. The process of creating electronic resources involving digitization requires a significant amount of effort, education, experience and funds, but in and of itself is not quite the innovation it was a few years ago. Previous and existing LSTA grants provide us with valuable lessons, but future LSTA funding can only support efforts

Saturday, April 28

that go beyond local needs using existing technology and processes. This session will include a discussion of the evolving LSTA program in California and other states in terms of standards, guidelines, the changing technological environment and future funding priorities and two case studies. The case studies will reveal first hand experiences of the first phases administering a one-year project and a completed grant resulting in over 500 glass plate negatives digitized by a commercial vendor. The Chair - an experienced grant reviewer for NEH and NHPRC - will provide comment.

12:30-2 p.m.

Lunch

Speaker: Susan Lee Johnson, *Historian, University of Colorado, Boulder*

"Roaring Camp: The Social World of the California Gold Rush"

Dr. Johnson will discuss her recently published work *Roaring Camp* that explores the dynamic multiracial, multiethnic, and often homosocial world created by the gold rush in the Sierra Nevada foothills east of Stockton. She will discuss how this particular world - populated by Mexican families, California Indians, and Anglos - evolved over time and how our cultural memory of the gold rush took root.



Saturday, April 28

2-3:30 p.m.

Special Plenary Panel

Ishi's Journey Home

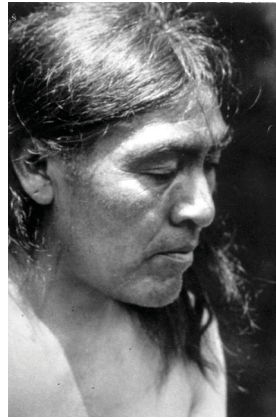


Photo Courtesy The Bancroft Library.

In August 1911, Ishi, the last member of his tribe, walked out of the foothills near Mount Lassen - leaving behind his Stone Age world - and entered twentieth-century California society. From 1911-1916, Ishi resided at the Anthropology Museum of the University of California Affiliated Colleges on Parnassus Heights in San Francisco (now the site of the University of California, San Francisco), sharing knowledge about his culture and beliefs with Anthropologists Alfred L. Kroeber and Theodore T. Waterman, as well as Surgeon Saxton T. Pope. Ishi contracted tuberculosis and died on March 25, 1916 at the medical college on Parnassus leaving behind a legacy of valuable information about his people, and providing a shining example of a courageous human spirit bridging the divide between two worlds. However, his story did not end there. In 1997, the Yana Tribe, convinced that Ishi's remains should be repatriated to his homeland, officially requested their return. This request brought about the resolution of a mystery within the scientific, medical and historical communities as to the location of Ishi's brain. The panel will discuss Native American repatriation in general. More importantly, it will share with you the story of Ishi's repatriation and how the scientific community required the archival record to legitimize the Native American knowledge tendered through the generations by the oral tradition.

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Theresa Salazar, *The Bancroft Library, Chair*
Nancy Rockafellar, *UC San Francisco, Anthropology and History of Medicine*
Arthur Angle, *Yana Tribal Elder*
Jed Riffe, *Documentary Filmmaker*

Coffee will be available during the Plenary Session.

3:30-5 p.m.

Session 9

Everybody's Doing It: Virtual Archives

Karen Jean Hunt, *Cal State University Dominguez Hills, Chair*
Brad Westbrook, *UC San Diego Special Collections*
Bill Landis, *UC Irvine Special Collections*
Robin Chandler, *California Digital Library*

Virtual Archives hold the promise of online cross-institutional collection building and promoting access to materials to non-traditional user communities. This session will provide reality bytes from both actual and theoretical perspectives. Presentations will propose a definition of virtual archives, address "successes and failures" of several current examples, the importance of metadata in enabling the construction of virtual archives, the importance of cross institutional metadata standards, and how the construction of multi-repository virtual archives may require creative forms of collaboration, funding and approaches to processing and description.

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3:30-5 p.m.

Session 10

Many Hats, Fewer Heads: Managing Smaller Archival Collections

Tanya Hollis, *California Historical Society, Chair and Speaker*

Michele Welck, *California Academy of Sciences*

Pat Johnson and Stasia Wolfe, *Sacramento Archives and Museum Collection Center*

Daryl Morrison, *University of the Pacific*

This session will address the challenges and successes of administering small archival collections. The speakers will present brief presentations designed to stimulate your thoughts, followed by active discussion among the panel members and the audience. Presentations will include the 'up' side and flexibility of decision-making in a museum archival program, making structural changes in staff organization, addressing the need for continued education when your job keeps changing, the particular needs of a special collections within a larger institution, and building a successful program with limited resources.

5-6 p.m.

Board Wrap Up

Thanks to the Board for their dedication and work the past year!

President: David C. Tambo

Vice-President: Robin L. Chandler

Treasurer: Linda A. Johnson

Secretary: Richard Boyden

Board Member: Jennifer L. Martinez

Board Member: Patricia Keats / Jacqueline Morin

Membership Director: Terry Boom

Ex-Oficio: Carolyn Garner

Program Committee

Randal Brandt
Robin L. Chandler
Jean Deken
Julie Graham
Mike Griffith
Lucinda Glenn Rand
Laura O'Hara
Jennifer Schaffner
Kelcy Shepherd
Brad Westbrook



Local Arrangements

Linda Jordan, co-chair
Jane Rosario, co-chair
Terry Boom
Heather Briston
Anastasia Fink
Lucinda Glenn Rand
Kelcy Shepherd
LisaMarie Strawter
Tami Suzuki
Roxanne Wilson

SCHEDULE-AT-A-GLANCE

Thursday, April 26

9-5 p.m.	Workshop: Exploring XML
10-5 p.m.	Workshop: Preserving Your Historical Records
9-noon	Board Meeting
1-4 p.m.	Leadership Meeting
1-5 p.m.	Open Houses
4-6 p.m.	Task Force Meeting
6-8 p.m.	Reception at Flamingo Hotel
7 p.m.	Screening of <i>Ishi the Last Yahi</i>

Friday, April 27

8-9 a.m.	Affinity Group Meetings
9-10 a.m.	Keynote Address: Anne Gilliland-Swetland
10:30-noon	Session #1: Donor Relations
10:30-noon	Session #2: Managing & Preserving Electronic Records
12-1:30 p.m.	Lunch: NFACE/WAI update with Nancy Zimmelman
1:30-3 p.m.	Session #3: Sonoma County Archives
1:30-3 p.m.	Session #4: EAD Authoring Tools
3:30-4:30 p.m.	Business Meeting
4:30-5:30 p.m.	SCA Task Force on Outreach & Organization Report
5:30-8:30 p.m.	Gourmet Night
8:30-10 p.m.	Dessert Social / Jack London talk

Saturday, April 28

8-9 a.m.	Committee Meetings
9-10:30 a.m.	Session #5: Documenting Engineering in California
9-10:30 a.m.	Session #6: Documenting California Business and Industry
11-12:30 p.m.	Session #7: Reference Practices
11-12:30 p.m.	Session #8: Digital Imaging Projects
12:30-2 p.m.	Lunch: Susan Lee Johnson, speaker
2-3:30 p.m.	Plenary Session: Ishi's Journey Home
3:30-5 p.m.	Session #9: Virtual Archives
3:30-5 p.m.	Session #10: Managing Smaller Archival Collections